

# N620 Scan Box Manual

CS Tech Team

※ Manual Order Setting required (error occurs if not set in order)

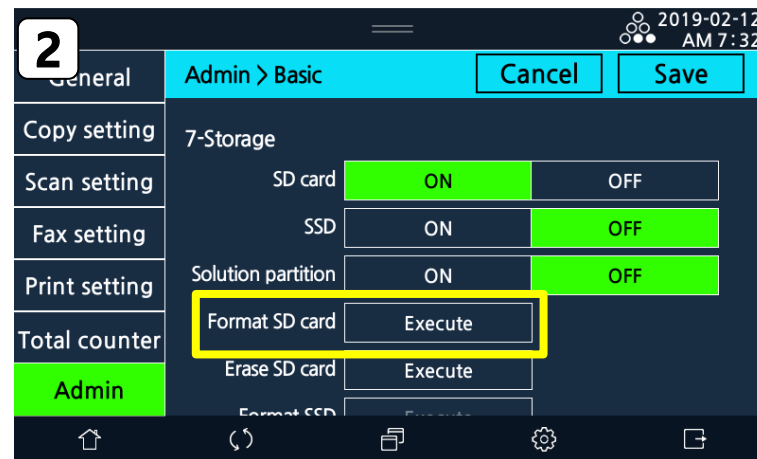
<b>1.</b>	<b>Machine Setting In Machine</b>	-----	<b>2p</b>
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## 1. Machine Setting in Machine

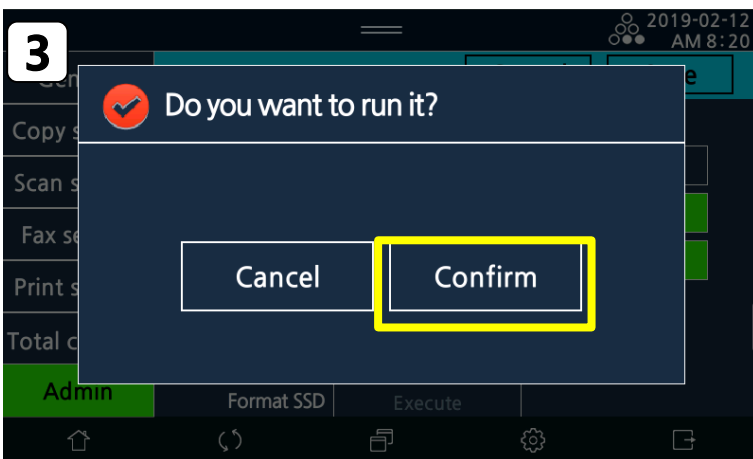
### 1) SD Card Format



Power Off and remove the left cover  
→ insert the microSD and Power ON



Press the below menu  
[Setting]-[Admin]-[Basic]-[Format SD Card] -[Execute]

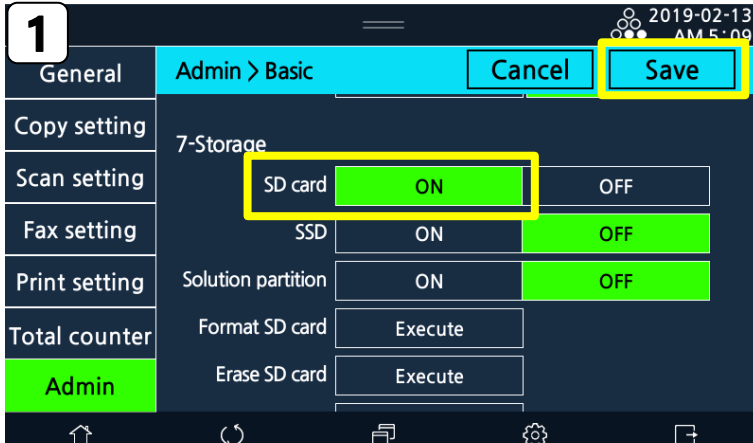


Press the "confirm"  
**Power Off/On automatically**

## 1. Machine Setting in Machine

### 2) SD Card Mounting Setting

**1**



General Admin > Basic Cancel Save

Copy setting

7-Storage

Scan setting SD card ON OFF

Fax setting SSD ON OFF

Print setting Solution partition ON OFF

Total counter Format SD card Execute

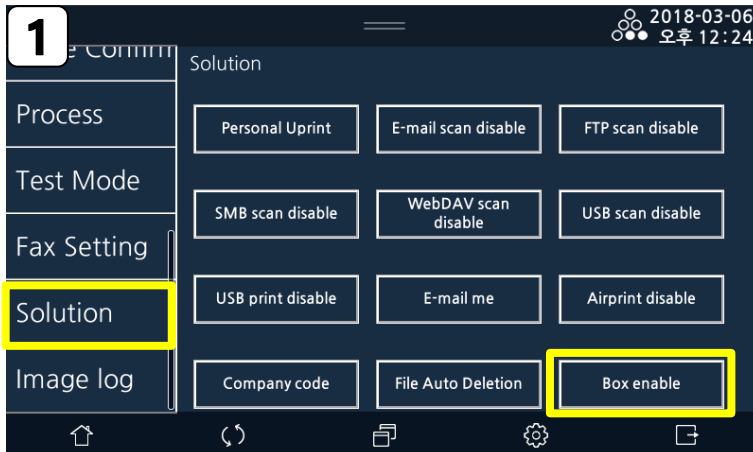
Erase SD card Execute

Admin

After [SD Card] is "on", press the "Save"  
Power Off/On automatically

### 3) Box Activation Setting

**1**



Process

Test Mode

Fax Setting

Solution

Image log

Personal Uprint E-mail scan disable FTP scan disable


SMB scan disable WebDAV scan disable USB scan disable

USB print disable E-mail me Airprint disable

Company code File Auto Deletion Box enable

[SP Mode] → [Solution] → [Box enable]

**2**



Box enable Save Cancel

Process

Test Mode

Fax Setting

Solution

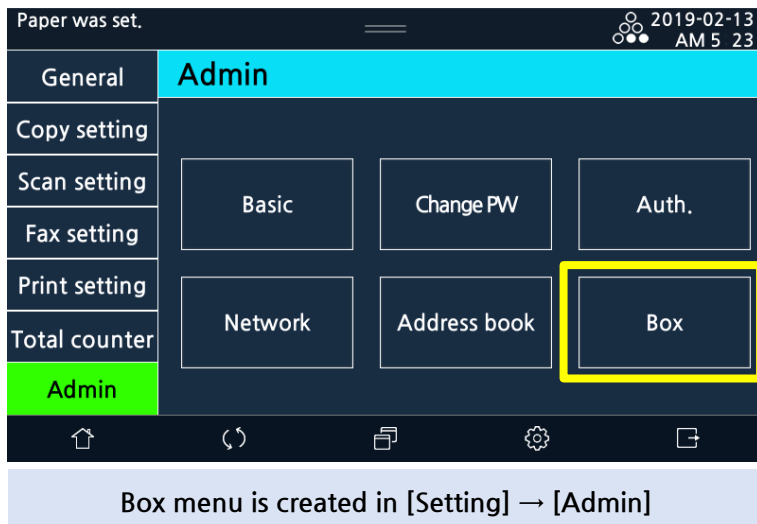
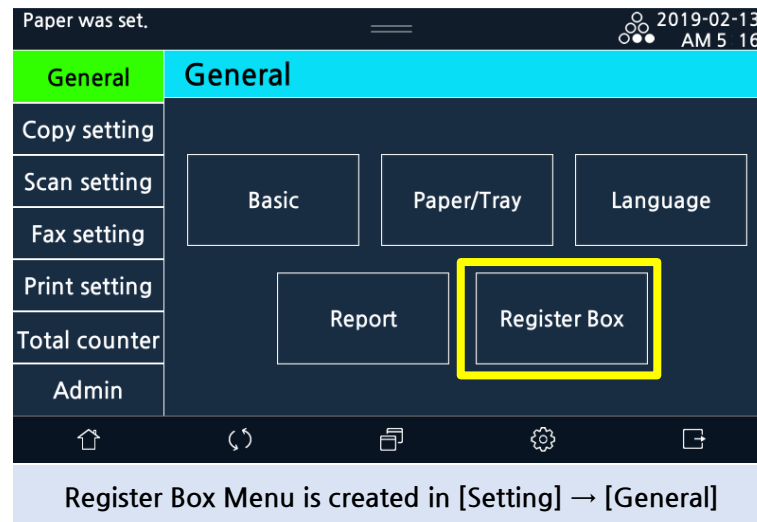
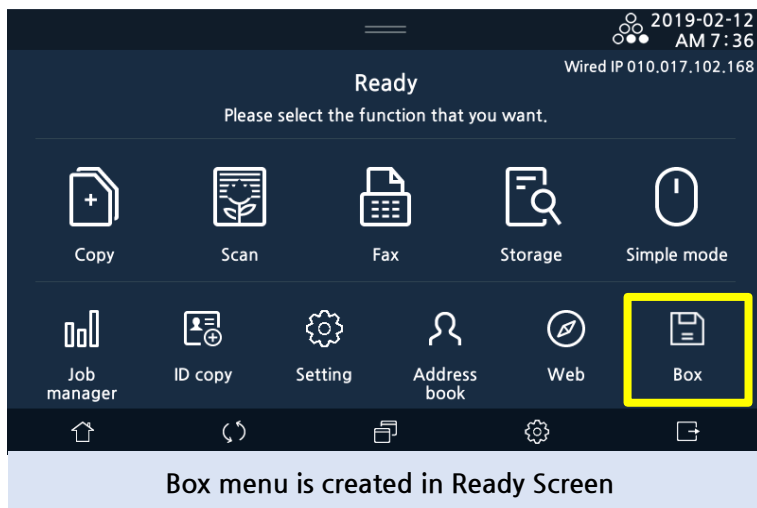
Image log

Disable Enable

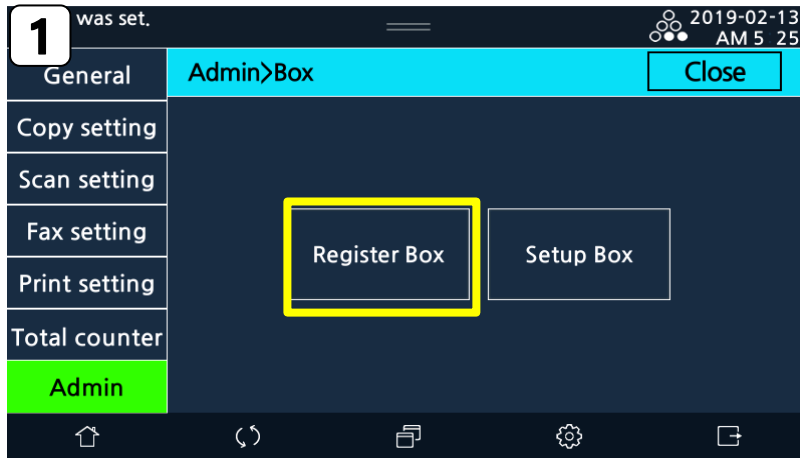
After selecting "Enable", press "Save"  
→ Power Off/On in manually

## 1. Machine Setting in Machine

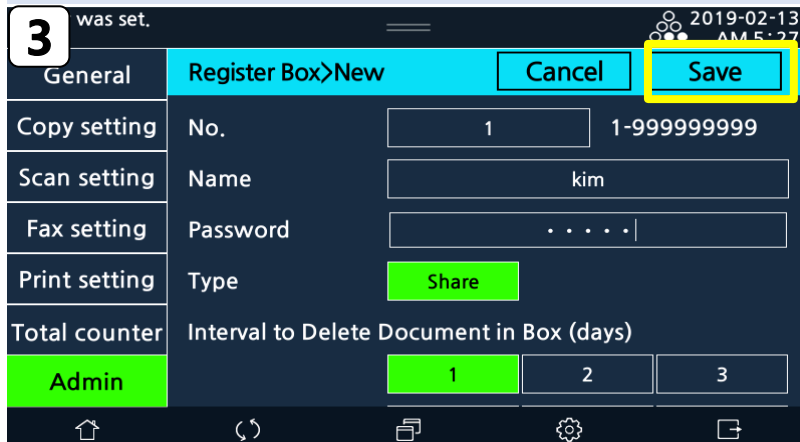
### 4) Box activation Check



## 2. Register/ Edit/Deletion Box in Machine



[Admin] → [Box] → [Register Box] Selection

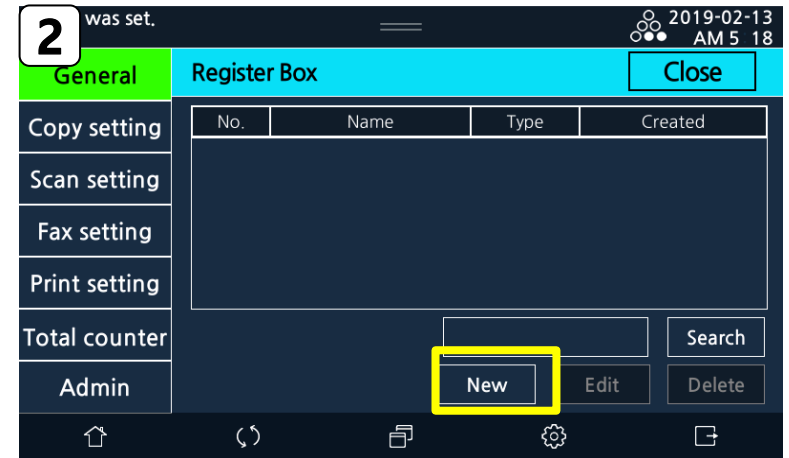


No : Automatic assignment(default), changeable

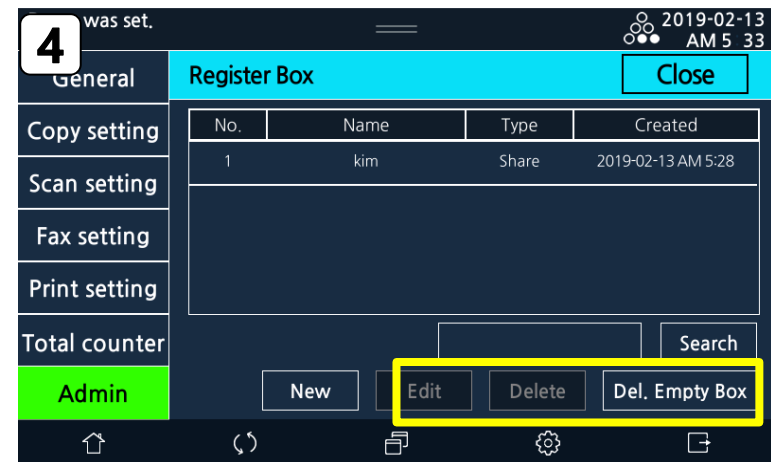
Name : input the box name

Password : No input>Password is not needed when connecting box  
Input>Password is not needed when connecting box

Interval to Delete Document in Box : 1/2/3/7/30 Days/Keep  
(Keep : No Deletion)



Select the "New"



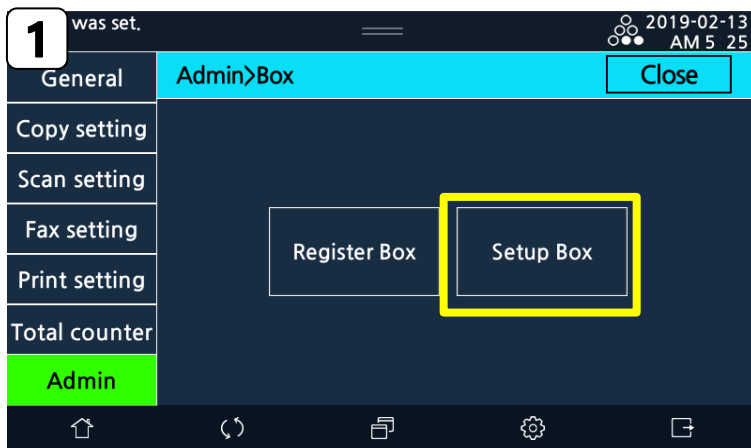
Box Edit/Deletion

"Del Empty Box" : documentless box Deleted

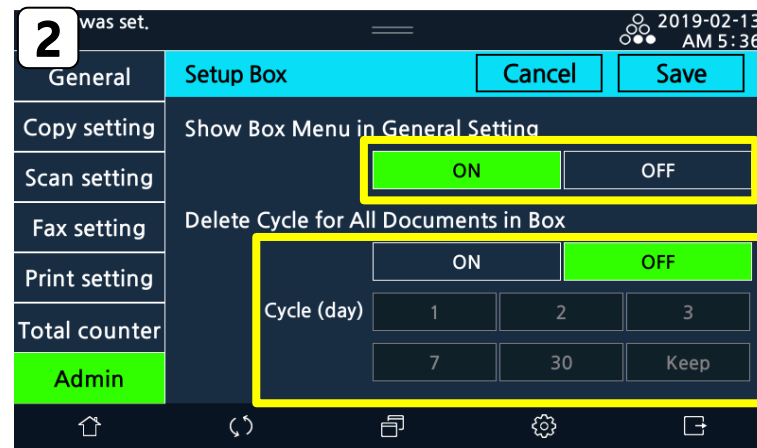
[Only for administrator]

(※ Box Register/Edit/Deletion can [Setting]-[General]-[Register Box])

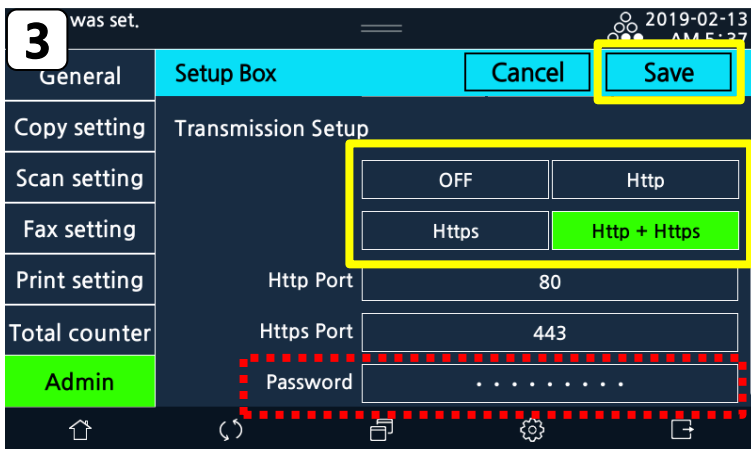
## 3. Box Setting in Machine



[Admin] → [Box] → [Setup Box] Selection

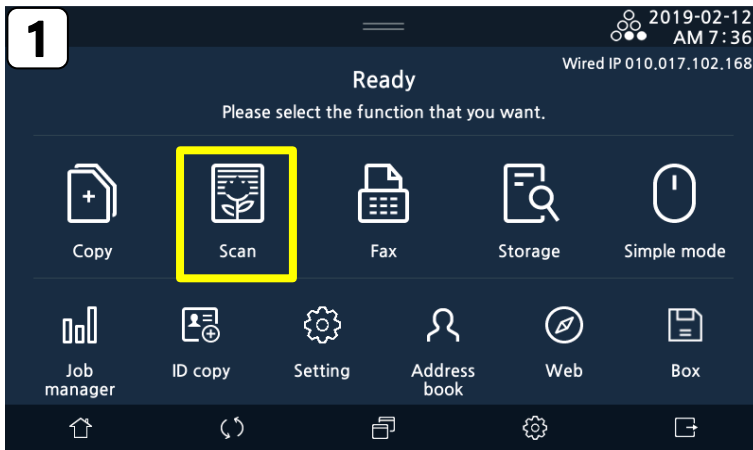


- 1) Show Box Menu in General Setting: ON/OFF
- 2) Delete Cycle for All Documents in Box

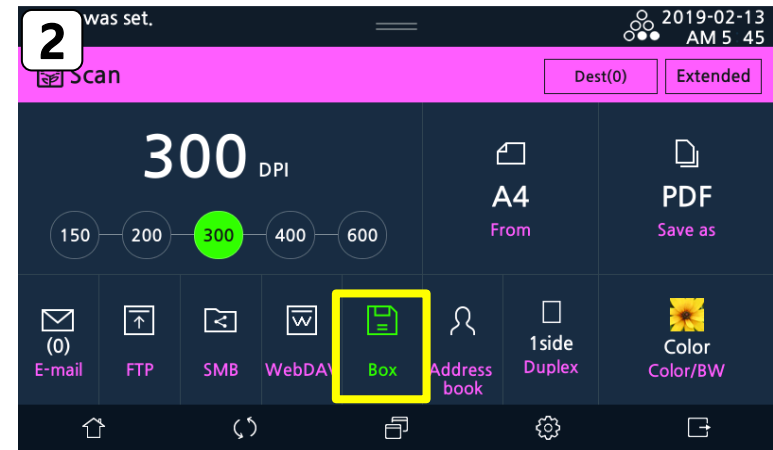


Select the Transmission Setup  
(Http, Https, Http+Https) and Save  
※ No password change required  
(If it change, "Scan Box Link" can not be used)

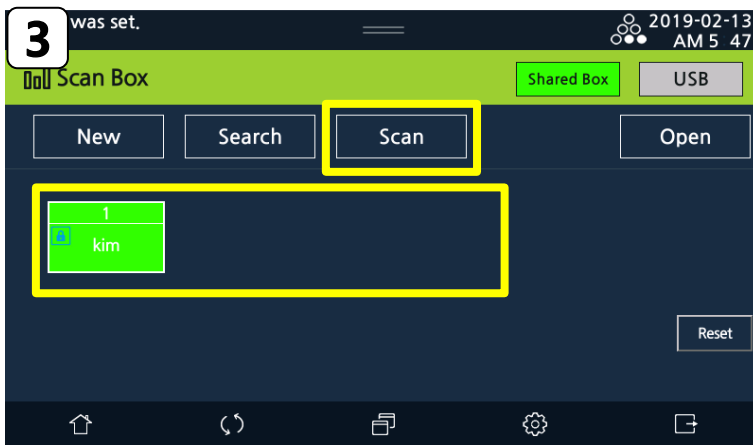
## 4. How to use Box Scan in Machine



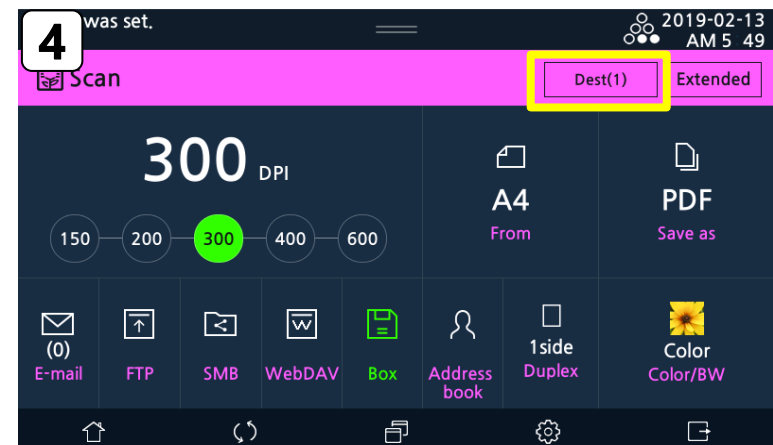
Select the "Scan" Menu



Select the "Box" Menu



Select the box you want to save(duplicate selectable)  
And press the :Scan" menu

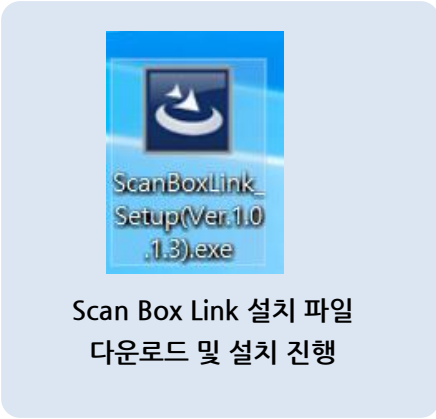
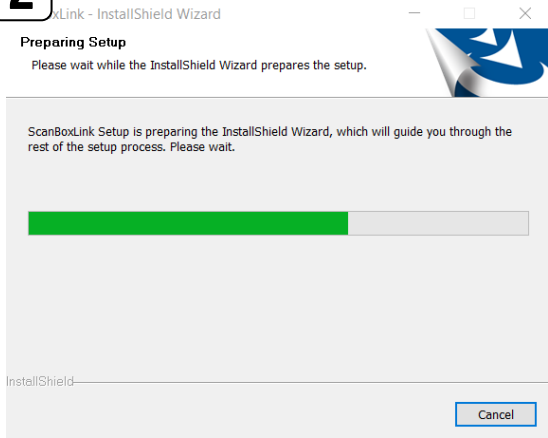
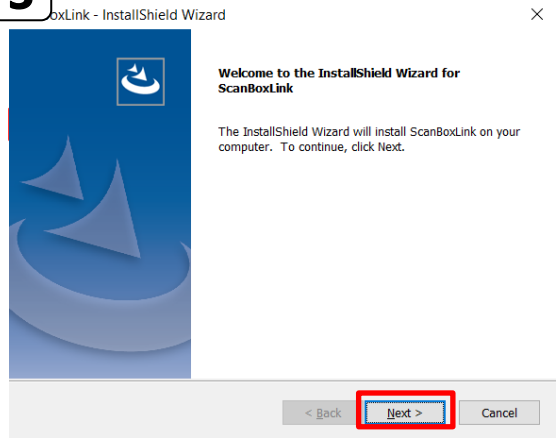
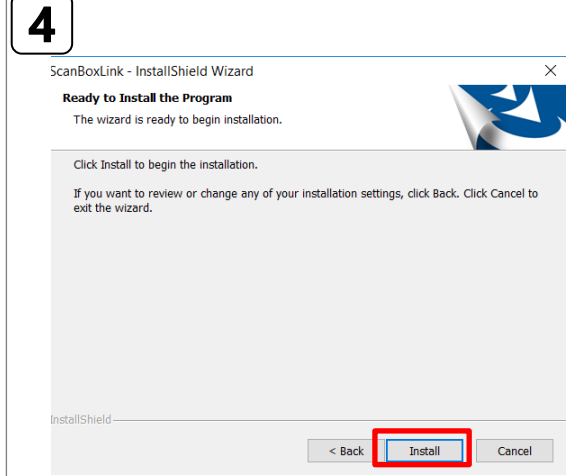
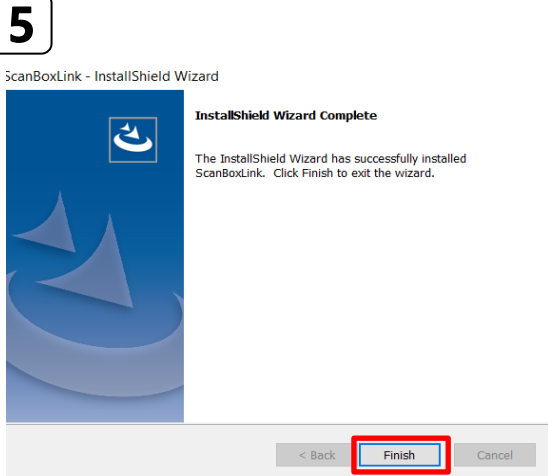
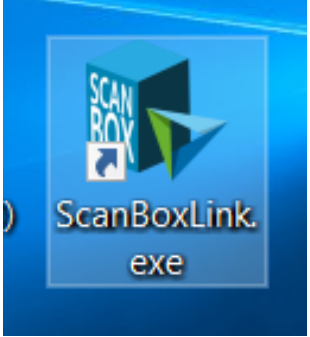


After checking the "Destination", press the start key  
→ Scan completed



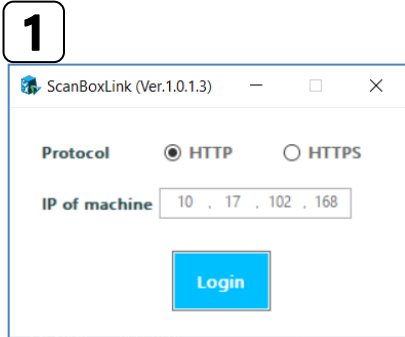
## 5. How to use Scan Box Link in PC

### 1) Installation

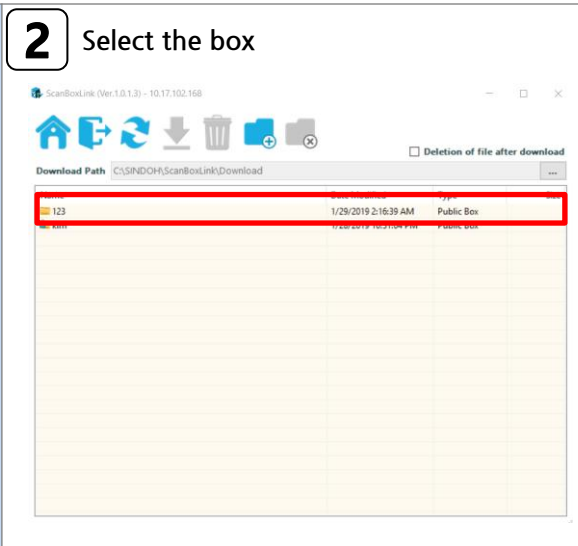
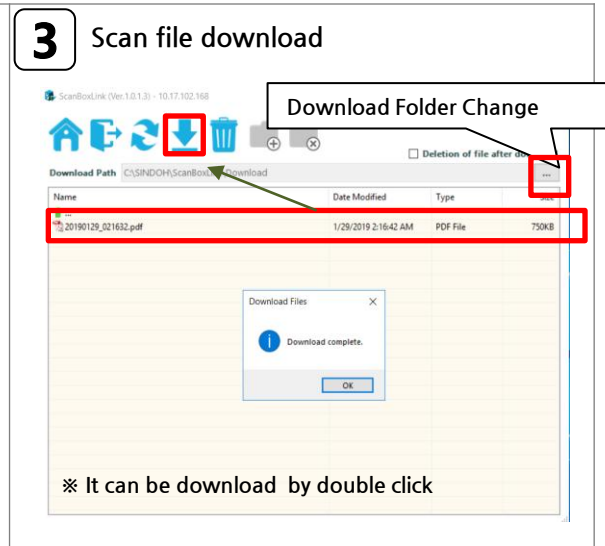
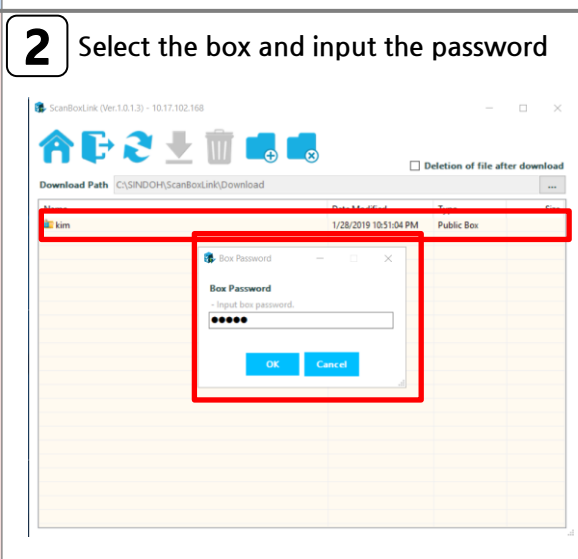
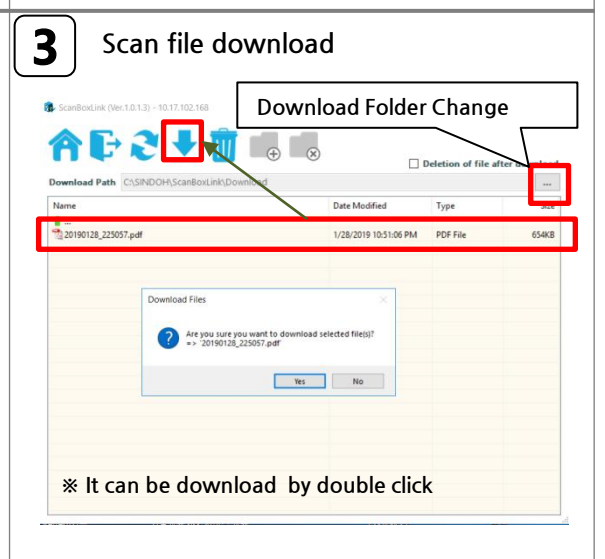
<p><b>1</b></p>  <p>Scan Box Link 설치 파일 다운로드 및 설치 진행</p>	<p><b>2</b></p>  <p>ScanBoxLink - InstallShield Wizard <b>Preparing Setup</b> Please wait while the InstallShield Wizard prepares the setup.</p> <p>ScanBoxLink Setup is preparing the InstallShield Wizard, which will guide you through the rest of the setup process. Please wait.</p> <p>InstallShield <input type="button" value="Cancel"/></p>	<p><b>3</b></p>  <p>ScanBoxLink - InstallShield Wizard</p> <p><b>Welcome to the InstallShield Wizard for ScanBoxLink</b></p> <p>The InstallShield Wizard will install ScanBoxLink on your computer. To continue, click Next.</p> <p><input type="button" value="Back"/> <input type="button" value="Next &gt;"/> <input type="button" value="Cancel"/></p>
<p><b>4</b></p>  <p>ScanBoxLink - InstallShield Wizard</p> <p><b>Ready to Install the Program</b> The wizard is ready to begin installation.</p> <p>Click Install to begin the installation.</p> <p>If you want to review or change any of your installation settings, click Back. Click Cancel to exit the wizard.</p> <p>InstallShield <input type="button" value="Back"/> <input type="button" value="Install"/> <input type="button" value="Cancel"/></p>	<p><b>5</b></p>  <p>ScanBoxLink - InstallShield Wizard</p> <p><b>InstallShield Wizard Complete</b></p> <p>The InstallShield Wizard has successfully installed ScanBoxLink. Click Finish to exit the wizard.</p> <p><input type="button" value="Back"/> <input type="button" value="Finish"/> <input type="button" value="Cancel"/></p>	<p><b>6</b></p> 

## 5. How to use Scan Box Link in PC

### 2) Public Box usage



1. Select Protocol
2. Enter IP of machine
3. Click login button

General Box	<p><b>2</b> Select the box</p> 	<p><b>3</b> Scan file download</p>  <p>Download Folder Change</p> <p>Download complete.</p> <p>※ It can be download by double click</p>
	<p><b>2</b> Select the box and input the password</p> 	<p><b>3</b> Scan file download</p>  <p>Download Folder Change</p> <p>Download Files</p> <p>Are you sure you want to download selected file(s)?</p> <p>Yes No</p> <p>※ It can be download by double click</p>

## 5. How to use Scan Box Link in PC

### 3) Box creation & File Deletion

#### 1 Box Creation

### General Box



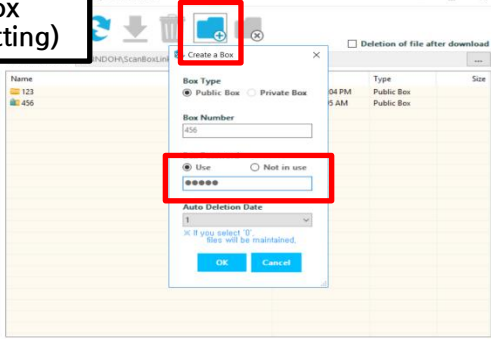
Box Type:  Public Box  Private Box

Box Number: 123

Box Password:  Use  Not in use

Auto Deletion Date: 1

### Security Box (Password Setting)



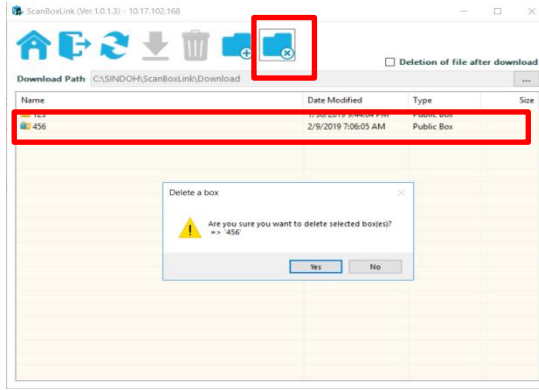
Box Type:  Public Box  Private Box

Box Number: 456

Box Password:  Use  Not in use

Auto Deletion Date: 1

#### 2 Box Deletion



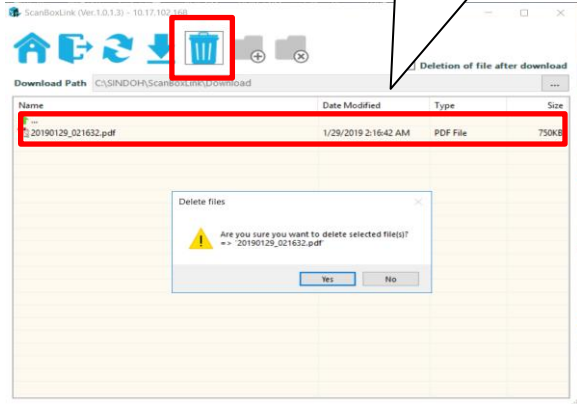
Download Path: C:\SINDOH\ScanBoxLink\Download

Name	Date Modified	Type	Size
123	2/9/2019 7:06:05 AM	Public Box	
456	2/9/2019 7:06:05 AM	Public Box	

Delete a box

Are you sure you want to delete selected boxes?  
=> 456

#### 3 File Deletion



Download Path: C:\SINDOH\ScanBoxLink\Download

Name	Date Modified	Type	Size
20190129_021632.pdf	1/29/2019 2:16:42 AM	PDF File	750KB

Delete files

Are you sure you want to delete selected file(s)?  
=> 20190129\_021632.pdf

Check "V"  
Deletion of file after download